

## **Schedule 1**

**1. Commencement Date:**

**2. Term: 3 years**

**3. The Services to be provided by the Contractor**

- (a) Contractors are to provide high quality Clinical Forensic Medicine and related services including:
- assessment of individuals allegedly involved in assaults;
  - obtaining of biological samples;
  - assessment of an individual's fitness to be interviewed;
  - providing advice on psychiatrically disturbed or intellectually impaired persons (where no other appropriate services are available); and
  - other medical services as requested by the head of VIFM Clinical Forensic Medicine, or nominee;
- (b) Contractors are required to give evidence in court as required;
- (e) Contractors are required to be aware of legislation and literature relevant to the duties of forensic medical officers;
- (f) Contractors are required to participate in educational activities in the field of clinical forensic medicine; and
- (g) Contractors are required to perform all other tasks and duties related or incidental to the provision of their services.

**4. Service Delivery Timeframes**

- (a) The Contractor must provide services within the service delivery timeframes detailed in the Forensic Medical Officer's Policy and Procedural documents, including:
- the submission of medico-legal reports to VIFM for review within 10 working days from case consultation
  - the provision of a final report to Victoria Police within 20 working days of case consultation
  - attendance at sexual assault examinations within 2 hours of request
  - attendance at all other cases within 3 hours of request or as otherwise mutually arranged with Victoria Police.
- (b) Where service delivery timeframes cannot be achieved, the Independent Contractor must provide explanation for the delay on the VIFM case details form.

**5. Contract Fee:**

The Contract FEE will be calculated as follows:

**(a) Case attendance**

Case attendance will be paid at the rate of **\$150.00** per hour for a minimum of 2.5hours. Beyond 2.5 hours, payment will be made on a pro rata basis.

**Case attendance shall begin from the time the Contractor leaves his/her place of residence or work to the time the Contractor returns to his/her place of residence or work.**

**(b) Travel**

When a Contractor uses his/her private motor vehicle for work related activities, the rate of **\$0.74** cents per kilometer will be paid. A limit of 5000kms claimed in any one financial year applies.

**(c) Forensic Reports**

Simple Report (statement for Police)	<b>\$ 100</b>
Routine Report (standard medico-legal report)	<b>\$ 225</b>

**(d) Court Attendance**

Half day or part thereof	<b>\$ 500</b>
Full day (> 4.0 hours)	<b>\$1000</b>

**(e) Additional Entitlements**

An on call allowance will be paid to metropolitan Contractors who appear on the metropolitan roster. The rate will be **\$82.50** per 12 hour shift.

VIFM will consult with Contractors regarding rostering. Final rosters will be agreed between VIFM and the Contractor.

A contribution to the costs of attending clinical forensic medical education activities by VIFM may be made on application by the Contractor.

Note: All rates are exclusive of GST.

In the event of any inconsistency between this Schedule and the Operative Provisions, the Operative Provisions will prevail.